

On Member's letterhead

Date:

To,

Membership Department

Indian Energy Exchange Limited
Unit no.3, 4, 5 & 6, Fourth Floor, Plot No.7,
TDI Center, District Center, Jasola,
New Delhi 110 025

Dear Sir,

Sub: Application for shifting of MPLS leased circuit.

This has reference to the MPLS leased circuit which is installed in our premises for IEX Trading.
We request you to shift our MPLS leased circuit to the below mentioned new address.

Name of the Member	
Member Id	
Current Address	
City	
Pin code	
New Address	
City	
Pin Code	
Contact Person Name	
Contact Number(MTNL/BSNL Landline)	
Contact Number (Cell Phone)	
Fax Number	
e-Mail ID	

For any further communication in this regard, please contact Mr/Ms.....
(Name of the contact person) on..... (Contact number) or e-mail at
.....

Thanking You,
Yours faithfully

(Name and signature of the authorized signatory)
Rubber Stamp