

On Member's letterhead

Date:

To,

**Membership Department
Indian Energy Exchange Limited**

Unit no.3, 4, 5 & 6, Fourth Floor, Plot No.7,
TDI Center, District Center, Jasola,
New Delhi 110 025

Dear Sir,

Sub: Application for Upgradation of MPLS leased circuit.

This has reference to the MPLS leased circuit which is installed in our premises for IEX Trading. We wish to upgrade the MPLS leased circuit from _____ kbps/mbps to _____ kbps/mbps.

Name of the Member	
Member Id	
Current Address	
City	
Pin code	
Contact Person Name	
Contact Number(MTNL/BSNL Landline)	
Contact Number (Cell Phone)	
Fax Number	
e-Mail ID	

We request you to do the needful and acknowledge.

For any further communication in this regard, please contact Mr/Ms.....
(Name of the contact person) on..... (Contact number) or e-mail at
.....

Thanking You,
Yours faithfully

(Name and signature of the authorized signatory)
Rubber Stamp