

**Format informing change in Authorised Signatories-Corporate**  
**(On the letter head of the member)**

Date:

To,

Membership Department  
Indian Energy Exchange Ltd.  
Unit no.3,4,5 & 6, Fourth Floor, Plot No.7,  
TDI Center, District Center, Jasola,  
New Delhi 110 025

Dear Sir/Madam,

Sub: Change in Authorised Signatories

Ref: Our Member Id No: \_\_\_\_\_

Please find enclosed herewith copy of Board Resolution regarding **change in authorized signatories** for transaction at IEX.

We request you to please incorporate in your records.

Thanking You,

Yours faithfully,

\_\_\_\_\_  
Signature of designated director with the rubber stamp of the company.

**Suggested Format of Board Resolution  
(On company Letter head)**

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF BOARD OF DIRECTORS OF \_\_\_\_\_ HELD ON \_\_\_\_\_ AT THE REGISTEERD OFFICE OF THE COMPANY AT \_\_\_\_\_

AUHTORITY TO EXECUTE DOCUMENTS TO BE SUBMITTED BY THE COMPANY TO THE INDIAN ENERGY EXCHANGE LIMITED (IEX).

The chairman informed the board that the company has decided to change the authorized signatory to sign/execute all the documents to be submitted by the company in connection with day to day business transactions, operations and correspondence at Indian Energy Exchnage Limited. After discussion, the following resolution was passed at the meeting:

“RESOLVED THAT the following persons namely

Name of the Authorised Signatory	Designation	Specimen Signature

Be and are hereby authorized to sign/execute and submit all the necessary documents to be submitted by the company to IEX as may be required for day-to-day transaction, operation and correspondence.

Resolved further that Mr./Ms. \_\_\_\_\_ and Mr./Ms. \_\_\_\_\_ to be excluded from the authorized signatories.

RESOLVED FURTHER THAT a copy of the above resolution duly certified as true by the designated director/authorized signatory of the company be furnished to IEX.

Certified True copy

For (name of the company)

Signature:

Name:

Designation:

Rubber Stamp