

Format for informing changes in registered office address of the Corporate
(On the letterhead of the member)

Date:

To,

Membership Department
Indian Energy Exchange Ltd.
Unit no.3,4,5 & 6, Fourth Floor, Plot No.7,
TDI Center, District Center, Jasola,
New Delhi 110 025

Dear Sir/Madam,

Sub: Change in Registered Office Address-(Member Id No _____)

I/We hereby inform you that w.e.f. ----- (date), our registered office address has changed as under:

City: _____ Pin Code: _____

State: _____

We hereby certify that this change in registered office address of our company is not accompanied /associated with change in management /control /Networth etc.

In case of any query please feel free to contact Mr. /Ms. _____ on _____ (Mobile No.)

Thanking You,

Yours faithfully,

Signature of the authorized signatory with company stamp