



<b>Company Name:</b> Indian Energy Exchange Limited
<b>Company website:</b> <a href="http://www.iexindia.com">www.iexindia.com</a>
<b>Position Title:</b> Assistant Manager-F&A
<b>Reports to:</b> AVP – F&A
<b>Location:</b> <ul style="list-style-type: none"><li>• New Delhi</li></ul>
<b>Qualification:</b> <ul style="list-style-type: none"><li>• B Com, CA(Inter)</li></ul>
<b>Experience :</b> <ul style="list-style-type: none"><li>• 5- 6 years of relevant experience.</li></ul>
<b>Background</b> The person will be responsible for managing Treasury Portfolio of the Company.
<b>Activities:</b> <ol style="list-style-type: none"><li>1. Managing Treasury Operations.</li><li>2. Preparing treasury MIS.</li><li>3. Preparation of daily Cash Flow &amp; Fund Position.</li><li>4. Analysing return on investment.</li><li>5. Reconciliation of Dividend/Bonus/Book closure/Benefits ( Corporate Action ) on entire portfolio.</li><li>6. Any other work as assigned from time to time.</li></ol>
Candidate should have knowledge of various treasury products , investment risk and analysis and should have dealt with fund houses.
<b>Please mail your resume to:</b> mandeep.arora@iexindia.com , pallav.sharma@iexindia.com