



Company Name: Indian Energy Exchange Limited
Company website: www.iexindia.com
Position Title: Executive/Senior Executive- (F&A)
Reports To: Senior Manager (F&A)
Location: New Delhi
Qualification: B Com, CA(Inter)
Experience : 2 to 3 years
Background: The person will be responsible for managing Treasury Portfolio of the Company
Job Responsibilities: <ol style="list-style-type: none">1. Managing Treasury Operations2. Preparing treasury MIS3. Preparation of Daily Cash Flow & Fund Position4. Analysing return on investment5. Reconciliation of Dividend/Bonus/Book closure/Benefits (Corporate Action) on entire portfolio6. Any other work as assigned from time to time
Candidate should have knowledge of various treasury products, investment risk and analysis and should have dealt with fund houses.